



Reid Temple Christian Academy (RTCA)
Reid Early Learning Center (RELC)
Lunch Associate
Job description

A Lunch Associate is one with friendly customer service skills and can serve multiple people at a time. One that can serve in a fast-paced environment, able to work in collaboration with the designated caterer to serve the prepared foods to students promptly. Partner with teachers and administration to make sure the lunch service is efficient and effective. Clean the kitchen and cafeteria at the end of each lunch. Inventory, and secure the lunch cart for the next day, and report items needed for refill to the Head of School. Discard all leftover food, rinse pans, serving spoons, and return it to the designated areas.

Key Responsibilities:

- Prepare to-go lunches and deliver them to Pk2 – Kindergarten classes
- Set up the cafeteria for 1st lunch (Grades 1 – 4), and 2nd lunch for (Grades 5 – 8)
- Service lunch to all scholars
- Clean the cafeteria tables before, in between, and after lunch. As well as the kitchen area
- Report daily updates concerning lunch and supplies to the Head of the School

Qualification:

- ServSafe Food Handlers Certification - can be obtained prior to the first day
- Customer Services and people skills
- Cleaning and sanitization skills
- Ability to multitask and organizational skills
- Experience working around children is desired

Job Type: Part-time

Pay Range: \$15 - \$20.00 per hour – Based on experience

Schedule: Monday to Friday, from 10:00 am – 1:00 pm